

## Information Sheet

### **Mowing & Groundskeeping Bids Old Mill Museum March 2024** 785-227-3595

This information is provided as a guideline only. More information is available through site visit. On the site visit take into consideration that anything you see is a potential area that will need mowing, weed-eating, edging and/or blowing.

Term of this contract shall be from March 15, 2024 through March 14, 2025.

#### Mowing:

Areas to be covered include the entire museum (north & south sides of Mill St including: the area along Lindsborg St behind the Pavilion, behind buildings and along alley behind Heritage Center, behind all buildings south up to the river's edge, and through the terraced area behind mill and cabin to property edge), as well as campground and picnic areas to perimeters (including fence lines, ditches and rivers' edges, hill slopes at end of bridge and under bridge) as determined and directed by museum staff.

The term 'Mowing' here includes mowing, weed-eating, edging and leaf-blowing.

Mowing to be completed every 7-10 days through mowing season, as appropriate for weather conditions and special activities, negotiated with museum staff. For example mowing can slow down in dry weather conditions. Each mowing must be completed in 24 hours from start of that mowing.

Exact beginning and ending dates for the year based on weather conditions and negotiated with museum staff each season.

Changes or additions to the mowing schedule may be made for special events such as Millfest the first weekend in May, and Midsummer's Day in June, or weddings etc. For example, an extra mowing may be needed or mowing may need to include a lower grass level for folk dancing.

Grass Clippings: Special consideration is taken to not blow grass clippings into: campground outhouse, any flower beds, gravel parking & drive areas, gravel around the log cabin, the street, the chain link fence, the scale house, the 'Implement pad' behind log cabin, and against rock walls, building foundations and similar areas, and the train tracks.

Extra blowing time to eliminate this may be needed if clippings get into these areas.

#### Weed-eating:

Weed-eating is expected anywhere weeds grow across the entire museum, campground and picnic areas, including: along drives, parking areas, fence perimeters, rock walls, parking markers, buildings, outdoor implements, light poles, shelter house, picnic tables, trash cans, along curbs, around flower beds, trees and shrubs, along fence lines and tree lines, along the riverbanks as close to river edge as possible, and at each end of the bridge.

The schedule for weed-eating should be as needed – weather conditions are ever-changing but the goal is to keep all areas looking neat and clean at all times.

#### Edging:

Sidewalks and curbs across the entire museum grounds as needed, an average of about 5-6 times per season, or about every other mowing.

#### Limbs:

Please let the museum staff know of any downed tree limbs so they can be picked up.

#### Spraying of weeds:

Spraying of weeds as needed. The successful bidder should only respond when contacted by the museum Executive Director.

#### Snow Removal:

Work will include snow plowing, removal, and blowing to be provided on the museum campus on an as-needed basis.

Snow shall be pushed to or placed in areas that will prevent melt water from draining back onto cleared surfaces and refreezing.

The term of the contract shall be for one season. The season will run through the months of November 2024, December 2024, January 2025, February 2025, March 2025 and April 2025. When the museum deems it necessary to use snow removal services, the Executive Director will contact the successful bidder, giving as much notice as possible to inform that their services will be needed. The successful bidder should only respond when contacted.

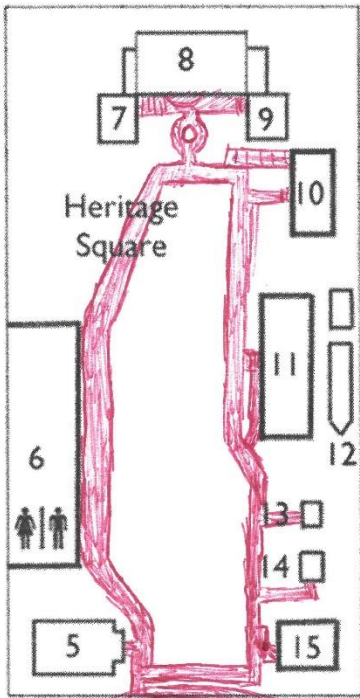
The successful bidder will be responsible for any damage to museum property while removing snow on museum grounds and must carry their own liability insurance coverage. The museum will not be responsible for damage to successful bidder's equipment under any circumstances.

The successful bidder must provide their own snow removal equipment which, at minimum, shall include a snow plow suitable for clearing parking lots and snowblower suitable for clearing pedestrian walkways.

Bids for snow removal should be in the form of an hourly rate for services.

Areas to be cleared of snow when snow removal services are called for are: gravel vehicle parking lot running south of Mill Street to southwest of the Old Mill; the circle drive north of Mill Street and south of Heritage Square; the pedestrian sidewalk running north of Mill Street along the circle drive to the Heritage Square entrance gate and continuing back around to Mill Street; all pedestrian sidewalks and steps running from Mill Street to the front entrance of the museum, in front of the main museum building and Old Mill, and then continuing around the sidewalk circle back to Mill Street; the short walkway between the gravel parking lot and Homestead Cabin; the elevated walkway and pedestrian sidewalk in the fenced area between the main museum building and the Old Mill; all pedestrian sidewalks on Heritage Square; all ramps and steps on Heritage Square.

Please see the included map on the next page with all required areas to clear of snow circled and shaded in red.



Lindsborg Old Mill  
& Swedish Heritage Museum

