

Research Request

Name of Person/Family You Are Researching:

Birth Date:

Death Date:

Spouse:

Children:

Place(s) lived within McPherson County, Kansas:

Other place(s) lived:

What are you specifically trying to find? (Use back of form if necessary)

What do you already know?

Explain family relationships that could help (use family group sheet if applicable)

Records that you have already checked or have:

Census:

Birth/ Death:

Obituary / Cemetery:

Probate / Court Records:

Marriage / Divorce:

Land:

Tax:

Church:

Immigration / Naturalization:

Other Archives / Libraries in the area you have contacted:

Your Name:

Today's Date:

Address:

City, State, Zip:

Phone:

Email:

Your relationship to person/family you are researching:

General Research

When submitting a request, please be as specific as possible by including all the information you currently have on the person or family. For example, If you do not have an exact birth date or death date please estimate the year.

There is a research fee of \$15 per hour plus reimbursement for copies at .25 per copy and postage costs. After an initial search of records, staff members will contact you with a time estimate for the research requested. Average time is about two hours for most requests.